



# OHIO AWNING & MANUFACTURING COMPANY

## Project Manager/Estimator - Construction

At Ohio Awning you have the chance to gain experience at an established, growing company that operates at the intersection of the manufacturing and outdoor living industries. To support us in our activities, we are currently looking for a quality-driven estimator/project manager to join our growing team.

### Responsibilities

- Prepare bids for potential projects in the new construction environment
- Track research in an organized manner with particular attention to bid submission deadlines
- Provide architects and general contractors a superior level of service with a positive attitude
- Acquire and maintain expert-level knowledge of our products
- Work with General Contractors and Customers to coordinate our work in the field
- Project manage the jobs you have sold, from bid to installation

### Traits and Qualifications

- High aptitude for prioritization, organization, and self-direction
- Experience in reading and understanding architectural plans
- Strong verbal and written communication skills with a focus on clarity and precision
- Ability to thrive in a highly independent role
- Sense of humor
- Retention of product training and information given once or in small bursts
- Proficient use of MS office, Excel
- Construction experience, degree in construction management or related field
- Comfort on a construction site, ability to work with other trades

We encourage you to apply if you enjoy working independently and have the drive to do so with precision and enthusiasm. This is a full-time position with competitive compensation. To apply, email your resume to [resume@ohioawning.com](mailto:resume@ohioawning.com). **EOE** Ohio Awning and Manufacturing Company is an Equal Opportunity Employer and does not discriminate on the basis of race, color, age, religion, national origin, sexual orientation, gender identity, sex, marital status, disability, or status as a U.S. Veteran.

Ohio Awning and Manufacturing Company provides a wide variety of shade, awning and signage solutions to Northeast Ohio and the broader region. Visit us at [www.ohioawning.com](http://www.ohioawning.com).